

Organization: Ohio Contractors Association

Job Title: Director, Labor Relations & Safety

Job Summary: The Ohio Contractors Association seeks an individual to represent and educate the association's members in the areas of labor relations and safety. This individual will have working knowledge of labor relations issues including, in part: contractual negotiation, administration, and compliance; mediation, oversight, and consultation on issues relating to employee and labor relations, employment law, and human relations for both union and non-union issues; familiarity with prevailing wage issues; service on advisory boards, national associations, educational institutions and other working groups as required; and management of a group rating program for workers compensation.

In addition to labor activities, this position administers the safety activities provided by the Association. This requires knowledge of safety protocols on construction sites and monitoring and promoting enhancements to current protocols. Communication with regulatory agencies such as OSHA, ODOT, and other organizations reflecting both public and private sectors owners, is required. OCA's safety training program is administered by this position as well as preparing weekly "Job Safety Talks" which are delivered electronically to the membership.

This is a full-time position which reports to the President of the association.

Education/Skills Requirements: At a minimum, a bachelor's degree is required in a relevant field. In addition, a minimum of 10-years of experience in labor relations is necessary. Working knowledge of heavy/highway construction safety operations is highly desirable.

Additional Details: See below for a list of primary duties.

To Apply: Send your resume with a cover letter, on or before September 23, 2022, to Chris Runyan at crunyan@ohiocontractors.org or mail to:

Christopher L. Runyan
President
Ohio Contractors Association
1313 Dublin Road
Columbus, OH 43215

Duties for Director of Labor Relations & Safety

Negotiate Ohio Heavy/Highway Collective Bargaining agreements with Operating Engineers, Laborers, Carpenters, Cement Masons, and Teamsters

Secretary to the Labor Executive Committee

Mediate, oversee, and consult members, as required, all issues relating to employee and labor relations, employment law, and human relations for both union and non-union issues

Advise and coordinate OCA's Management Trustees who sit on the Multi-Employer, Health & Welfare, Pension, Apprenticeship/Training, and Annuity funds

Serve as Management Trustee on Cement Mason's Health & Welfare and Annuity Fund, and Laborers' Employers' Cooperative Educational Trust

Administer all Heavy/Highway and Building Agreements for OCA members and with the Unions

Monitor and document pre-construction conferences between contractors and unions including all pre-work agreements, interpretations, subcontractors, etc.

Manage all grievance and arbitration activity for collective bargaining agreements

Generate Labor Bulletins to OCA membership annually for all contractual wage and benefit changes and as needed for important labor issues

Manage Davis-Bacon and State Prevailing Rate issues

Monitor all OCA labor agreement signed by non-members to insure compliance with dues, OCIA, and administrative fee obligations

Serve on advisory boards to educational institutions, working groups, coalitions, partnered agencies, and businesses as required

Serve as OCA representative on national associations and partnered agency committees as assigned

Manage OCA's group rating program for workers' compensation

Coordinate Substance & Alcohol Abuse programs and training for OCA members

Consult members, as requested, in the areas of safety, health, loss control and risk management

Secretary to OCA's Safety Committee, including subcommittees

Provide assistance and representation to OCA members in all OSHA matters

Plan, schedule and conduct training and educational seminars for OCA members, non-members, and affiliated industry groups and associations in the areas of labor relations, safety, and regulatory compliance

Research and write weekly "Jobs Safety Talks", newsletter and magazine articles, and other published material as requested